**West Glamorgan Regional Partnership Board Agenda**

13th April 2023, 9-11am

Teams Video Meeting

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| **Ref** | **Agenda Item** |  | **Lead** | **Timing** | **Papers** |
| **Part 1** | | | | | | |
|  | Welcome, Introductions & Apologies | Noting | Chair | 9.00am | Verbal |
|  | Declarations of interest | Noting |  |  | Verbal |
|  | Approval of minutes:  25th January 2023  13th February 2023 | Approval |  |  |  |
|  | Matters Arising and Action Log | Noting |  |  |  |
|  | Carers Digital Story | Assurance | Gaynor Richards | 9.10am | [What Matters - Ishbel.mov (sharepoint.com)](https://ccossecure.sharepoint.com/sites/ECM-SocialServices-WestGlam/_layouts/15/stream.aspx?id=%2Fsites%2FECM%2DSocialServices%2DWestGlam%2FTransformation%20Office%2F02%2E%20Communications%20and%20Engagement%2FDigital%20Stories%2F2023%20onwards%2FWhat%20Matters%20%2D%20Ishbel%2Emov) |
| **Part 2 – Substantive Items – Programme Delivery** | | | | | | |
|  | Carers Programme Update | Assurance | Gaynor Richards | 9:15am |  |
|  | Draft Action Plan 2023-24 to Deliver Area Plan Update | Discussion | Nicola Trotman | 9:45am |  |
|  | RIF Investment 23-24 | Noting | Nicola Trotman | 10:15am |  |
|  | Pan Cluster Planning Group Plan | Endorsement | Andy Griffiths | 10.35am |  |
|  | West Glamorgan Programme Progress Report | Assurance | Nicola Trotman | 10:50am |  |
| **Part 2 - Noting** | | | | | | |
| 11. | Age Alliance Wales Letter March 2023 | Noting | Chair | 10.55am |  |
| 12. | Statutory Guidance on Representations Made by the Citizen Voice Body | Noting | Chair | 10.55am |  | |
| 13. | A.O.B |  | Chair | 11:00am | N/A |

**Forward Look**

| **Regional Partnership Board - Work Programme** | | | | | | | | | | | | | |
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| **Topic** | **Lead** | **2023/24** | | | | | | | | | | | |
| **April** | **May** | **June** | **July** | **Aug** | **Sept** | **Oct** | **Nov** | **Dec** | **Jan** | **Feb** | **March** |
| **Dates of RPB Meetings Scheduled** | | **13/04** |  | **13/06** |  | **08/08** |  | **17/10** |  | **12/12** |  | **12/02** |  |
| **Preliminary Matters** | | | | | | | | | | | | | |
| Digital Story | Kelly Gillings | 13-Apr |  | 13-Jun |  | 08-Aug |  | 17-Oct |  | 12-Dec |  | 12-Feb |  |
| Membership Updates | Emma Woollett |  |  | 13-Jun |  |  |  |  |  |  |  |  |  |
| **Performance** | | | | | | | | | | | | | |
| Annual Report (due on 30th June) | Kelly Gillings |  |  | 13-Jun |  | 08-Aug |  |  |  |  |  |  |  |
| Social Value Report (every 3 years - Published 30/06/22) | Nicola Trotman |  |  |  |  |  |  |  |  |  |  |  |  |
| Carers Annual Report | Katie Kinevane |  |  | 13-Jun |  |  |  |  |  |  |  |  |  |
| Progress against West Glamorgan Programme  inc Finance and Performance | Kelly Gillings |  |  | 13-Jun |  |  |  |  |  |  |  |  |  |
| **Deep Dive into programmes** | | | | | | | | | | | | | |
| Carers | Katie Kinevane | 13-Apr |  |  |  |  |  |  |  |  |  |  |  |
| Transforming Mental Health | Katie Kinevane |  |  | 13-Jun |  |  |  |  |  |  |  |  |  |
| Children and Young People | Helen Dale |  |  |  |  |  |  | 17-Oct |  |  |  |  |  |
| Learning Disabilty | Melanie Blake |  |  |  |  | 08-Aug |  |  |  |  |  |  |  |
| Older Person's | Kelly Gillings |  |  |  |  |  |  | 17-Oct |  |  |  |  |  |
| Autism and ND | Helen Dale |  |  |  |  |  |  |  |  |  |  | 12-Feb |  |
| **Strategic Items** | | | | | | | | | | | | | |
| Business Cases for Future Funding | Nicola Trotman |  |  |  |  |  |  |  |  |  |  |  |  |
| Population Needs Assessment | Colin Goddard |  |  |  |  |  |  |  |  |  |  |  |  |
| Market Stability Reports (01st June) | Melanie Blake |  |  |  |  |  |  |  |  |  |  |  |  |
| Area Plan 2023 - 2028 and Action Plan (due 01st April 2023) | Kelly Gillings |  |  |  |  |  |  |  |  |  |  |  |  |
| Strategic Capital Plan 5-10 years (due 31st July 2023) | Nicola Trotman |  |  |  |  | 08-Aug |  |  |  |  |  |  |  |
| Communications and Engagement Plan | Kirsty Roderick | 13-Apr |  |  |  |  |  |  |  |  |  |  |  |
| Pooled Budgets | Nicola Trotman / Kelly Gillings |  |  |  |  |  |  |  |  |  |  |  |  |
| **Governance** |  |  | | | | | | | | | | | |
| West Glamorgan RPB Governance Framework | Kelly Gillings |  |  |  |  |  |  |  |  |  |  | 12-Feb |  |
| Terms of Reference | Kelly Gillings |  |  |  |  |  |  |  |  |  |  | 12-Feb |  |